

PASTORAL ADVISORY COUNCIL

*“Mercy is the beating heart of the Gospel”, Pope Francis, April 11, 2015*

Minutes

Tuesday June 13, 2017 at 4:45 PM

Members present: Father Edward Burch, Carolyn Gale, Mary Beth Griswold, Edith Kaylor, Keith LaComb, Bill May, Joe Ptaszek, Beth Renwick, Finance Council Chair Tom Fagan

Organizational Reps and Staff present: Father Javier Castrejon, Nancy Paulson.

Absent: Walter Dworak, Maria McBrayer

Excused: Ed Biebrich, James Richmond, Fr. Johnson, Mary Round, Stephanie Hinds, Jillian Martin

- Opening Prayer
- Approval of May Minutes – With minor corrections, the minutes were unanimously approved (Beth Renwick moved; Carolyn Gale seconded motion.)

**Old Business**

- Parking Lot project progress – update – Father Burch reported that the parking lot is essentially completed.
- Security system & Doors project – update – Mr. May presented Anna Sinisi’s report that the security system is essentially complete, but we will not be billed until training is completed toward the end of June.

**New Business**

- Proposed Annual Plan 2017-2018 – discussion & approval – Mr. May and Ms. Renwick presented the proposed Sacred Heart Annual Plan 2017 – 2018. Mr. May shared an overview of the underpinnings and content of the plan built upon the Diocesan Plan, the Long-Range Plan, and the Annual Plan for 2016 - 2017. The Annual Plan was approved unanimously (Carolyn Gale moved; Mary Beth Griswold seconded the motion.)

- Proposed Summer PAC Meeting – discussion – It was agreed to conduct a summer PAC meeting July 18<sup>th</sup> at 7:00 pm if our newly named administrator, Fr. John Forbes is available and agreeable.

### **Updates/Announcements from Members**

- Mr. May reported the facilities proposal to install an irrigation system at San Juan Diego at a cost of approximately \$800. Most materials and labor will be donated by the San Juan Diego community. Expenditure of this dollar amount does not require PAC approval, and the proposal will be reviewed at the Finance Council meeting next week.
- Mr. May shared a letter from Tom O’Day seeking volunteers for the San Juan Diego summer education program for grades K through 5.
- Joe Pataszek inquired about this past weekend’s announcement before Masses. Nancy Paulson had reported that *“Beginning on July 1, 2017, First Health Moore Regional Hospital will no longer use their computer system for identifying Catholics in their facility. For you to receive Communion you will need to contact the church and the Extraordinary Minister or clergy will need to secure your room number using your name from the front desk on a daily basis. We are sorry for this inconvenience and will endeavor to work with you to receive the Sacrament while you are there.”*  
 There was an extended discussion about the rationale for such an announcement by the Hospital. Largely, it is the impact of privacy requirements of HIPPA. While this is a regrettable turn of events, we need to ensure that we adequately notify our parishioners through all available communication avenues in order for our parishioners to be able to access sacraments while hospitalized. Tom Fagan will investigate alternatives.
- PAC Candidates recruitment status – Carolyn Gale reported that three PAC candidates have been interviewed, and several more will be interviewed on Thursday this week.
- Independent Catholic High School – Mr. May reported his meeting and conversation with Jeff Klotz, with the scheduling of an informational presentation to PAC after Fr. Forbes arrives. Dr. Klotz understands that Sacred Heart needs to conduct a space utilization study before any commitments can be considered for utilization of space for the school at Sacred Heart.

## **Upcoming Dates**

- PAC Leadership Team - TBD
- Summer PAC Meeting – tentatively Tuesday July 18<sup>th</sup> 7:00 pm.

**Comments by Father Burch** – Father Burch reflected on this past year, his five years at Sacred Heart, and expressed his appreciation for the commitment and work of PAC members and staff.

## **Closing Prayer**

**Next Meeting: Summer Meeting Tuesday July 18<sup>th</sup> 7:00 pm dependent upon Father Forbes availability and approval.**